



ST. CLOUD STATE UNIVERSITY
invites applications for the position of:
**Biology Laboratory
Coordinator**

SALARY: Depends on Qualifications
OPENING DATE:

CLOSING DATE: 12/15/18 11:59 PM

DESCRIPTION:

The Department of Biological Sciences at St. Cloud State University is seeking qualified candidates to teach and coordinate laboratories in Anatomy & Physiology and Microbiology. The position will be part of a team of faculty and graduate teaching assistants educating over 500 undergraduates in these courses each year. Teaching accounts for at least 40% of the responsibilities for this position. St. Cloud State University Faculty and staff collaborate to offer relevant and rigorous academic programs in a supportive environment that emphasizes active and applied learning, community engagement, sustainability and global and cultural understanding.

Date of appointment: January 15, 2019 (negotiable)

RESPONSIBILITIES:

The laboratory coordinator is responsible for teaching laboratory portions of Anatomy & Physiology and Microbiology, as well as the coordination, supervision, direction, mentoring and training of graduate teaching assistants (GTAs) also assigned to teach laboratory sections. The coordinator will also recommend and assist with the creation and/or update of laboratory exercises and student requirements. The coordinator has responsibilities in oversight, management and maintenance of the laboratory classrooms, including directing work study and GTAs in laboratory prep and setup, ordering and maintaining supplies and equipment. This includes proper oversight and management of a complex set of laboratories serving over 300 students each semester. The coordinator will manage safety and compliance for microbiology and cadaver care.

*Employment for this position is covered by the collective bargaining agreement for the Minnesota State University Association of Administrative Service Faculty (MSUAASF) which can be found at: http://www.hr.mnscu.edu/contract_plans/documents/MSUAASF_Plan_11_13.pdf. This contract includes professional development funding with an expectation of continual improvements in laboratory teaching pedagogy.

QUALIFICATIONS:

The ideal candidate will share St. Cloud State's commitment to our mission and values, especially our commitment to educating our racially and socio-economically diverse student population. Applicants will be expected to establish and maintain a professional goal to become outstanding teachers through the use of research based, best practices pedagogy. They should be willing to participate in teaching using alternative delivery methods such as online and hybrid. They will regularly engage in ongoing professional development and innovation opportunities focused on pedagogical growth offered within the College and at St. Cloud State University.

Required:

- Master's degree in biology or related area at time of application
- At least one year laboratory teaching experience in Anatomy & Physiology
- At least one year laboratory teaching experience in college level Microbiology
- Excellent interpersonal skills and computer literacy
- Strong organizational skills and attention to detail
- Evidence of the ability to work with persons from culturally diverse backgrounds

Preferred:

- Ph.D. degree in Biological Science, Microbiology or related area is preferred
- Graduate level or professional experience in microbiology with knowledge of microbe preparation, care, and safety
- At least one year experience in human cadaver care
- At least one year experience in a mentoring/management role

SUPPLEMENTAL INFORMATION:

On its campus along the Mississippi River 70 miles northwest of Minneapolis/St. Paul, St. Cloud State University is a community of 16,000 students participating in challenging academic experiences and vibrant campus life. St. Cloud State students prepare for life, work and citizenship by exploring the world around them and making it better – taking knowledge out of the classroom and into the community and the global workplace to make an impact. St. Cloud State has built its identity around four learning commitments essential to a well-rounded education: active and applied learning, community engagement, sustainability and global and cultural understanding. These commitments complement a rigorous academic structure offering more than 200 majors, minors and pre-professional programs, 60 graduate programs and 240 student organizations. Now Minnesota's second largest university, St. Cloud State began as a normal school in 1869 and became St. Cloud State Teachers College in 1921. Bachelor's degrees were first offered in 1925 and master's degrees in 1957. In 1975 the institution became St. Cloud State University, and in 2005 state universities were authorized to offer doctoral programs in applied fields of study. Doctorates of Education in Higher Education Administration and in Educational Administration and Leadership programs are offered at St. Cloud State, which is the largest of 31 institutions within the Minnesota State Colleges and Universities (MnSCU) system. A diverse mix of students from Midwestern towns and U.S. metropolitan areas are learning alongside more than 1,000 international students from 82 countries.

Additional information on St. Cloud State University can be found at: <http://www.stcloudstate.edu>

To apply for this position, please continue the process at:
<http://agency.governmentjobs.com/stcloudstate/default.cfm>

Application Review begins immediately; position is open until filled. For best consideration, apply by December 15, 2018.

Only complete applications will be considered. A complete application will include the following:

- Cover Letter
- Resume/Curriculum Vitae
- Contact information for three (3) current, professional references
- Copies of Transcript(s) (undergraduate/graduate/PhD); if advanced to finalist, official transcripts will be required.

Contact Information:

Maureen Tubbiola, Ph.D, Search Committee Chair
Department of Biological Sciences
320-308-4736

St. Cloud State University is committed to excellence and actively supports cultural diversity. To promote this endeavor, we invite individuals who contribute to such diversity to apply, including minorities, women, LGBTQ, persons with disabilities and veterans. The university is an equal opportunity employer and does not discriminate on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regards to public assistance, sexual orientation, gender identity, gender expression, or status as a U.S. veteran. The Title IX coordinator at St. Cloud State is Dr. Ellyn Bartges. For additional information, contact the Office for Institutional Equity & Access, (320) 308-5123, Admin. Services Bldg. Rm 102.